



P-59-22, Energy Manager – Office of Sustainability

Job Type: Union

Job No.: P-59-22

Salary: \$67,345-\$76,220

Department: Public Property

Grade: 35

Posting Dates: 04/07/2022 – 04/20/2022

New employees will be compensated at a wage rate of fifteen percent (15%) below the contractual rate of pay for the period of July 1, 2019 to June 30, 2022. Wages for new employees will be increased in five percent (5%) increments annually on the anniversary of the date of hire. On June 30, 2022, new employees shall receive the full contractual rate. This rate does not apply to IT Department positions.

The City of Providence welcomes and encourages diversity in our workforce at all levels of the organization. We provide equal employment opportunities to all employees and applicants for employment and prohibit hiring discrimination of any type. All City hiring decisions are made without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

PLEASE NOTE:

All persons employed by the City of Providence are required to have achieved a fully vaccinated status against the COVID-19 virus. "Fully vaccinated status" shall be defined as having received the full number of doses required to complete the vaccination series of one of the currently recognized COVID-19 vaccines. Proof of vaccination completion will be required before beginning employment with the City.

Job Summary

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The Energy Manager works under the direction of the Director and is responsible for providing information, data, and support for municipal decarbonization and energy efficiency programs throughout the City of Providence. This position is responsible for overseeing the City's municipal energy use and cost database and making that data and related energy information readily available.

Lead efforts to conduct research and develop the policies, plans, and procedures necessary to meet the decarbonization and energy efficiency goals for city-owned and leased equipment and facilities; monitor energy use and report regularly on success in meeting established targets; provide technical assistance to city departments on the development of resource conservation plans and projects including identifying technical resources, financial assistance, and partnerships; lead efforts to develop greenhouse gas emissions targets and timetables for city-owned facilities as well as for the city as a whole; contribute to education and outreach efforts related to decarbonization, energy efficiency, and renewable energy; provide consultation and oversight for the city's energy portfolio, including energy procurement, renewable energy, resilient power storage, and the city's existing virtual net metering project.

Duties & Responsibilities

1. Implement the existing sustainability agenda in close coordination with Department Directors.
2. Lead efforts to conduct research and develop the policies, plans and procedures necessary to meet the decarbonization and energy efficiency goals for City-owned and leased equipment and facilities.
3. Raise the profile of and advance Providence's sustainability agenda internally and externally.
4. Lead the city's RePowerPVD voluntary benchmarking program, working collaboratively with program participants to help them achieve their energy reduction goals. Serve as the champion and steward of all city benchmarking programs and ordinances.
5. Lead the development of programs and initiatives to support the citywide decarbonization goals established in the city's Climate Justice Plan. Work collaboratively with community-based organizations (CBOs) as well as the city's Sustainability Commission and the city's Racial & Environmental Justice Committee to develop strategies and initiatives to address the energy and environmental burdens in the city's frontline communities.
6. Monitor energy use and report regularly on success in meeting established targets.
7. Provide technical assistance to City departments on the development of resource conservation plans and projects including identifying technical resources, financial assistance, and partnerships.

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8. Pursue grants and other funding, recognition/awards, where appropriate to facilitate meeting energy use targets.
9. Lead efforts to develop greenhouse gas emissions targets and timetables for city-owned facilities as well as for city as a whole.
10. Contribute to education and outreach efforts related to decarbonization, energy efficiency, and renewable energy; provide consultation and oversight for the City's energy-saving projects, including procurement of renewable energy.
11. Promote low-carbon transportation options that minimize vehicle miles traveled and reduce carbon and co-pollutants in the city.
12. Coordinate and supervise the work of professional, para-professional consultants, contractors, or other relevant personnel.
13. Monitors City building portfolio, scheduling and assisting with energy audits, lighting inventories, scheduling meter reads and swap-outs.
14. Performs other related duties as required.

Minimum Qualifications

1. A bachelor's degree from an accredited college or university in a related field preferred.
2. Minimum of five (5) years' experience in energy management.
3. High level of knowledge of energy efficiency, renewable energy, and decarbonization strategies.
4. Demonstrated ability to lead work groups, facilitate meetings, and manage complex projects and partnerships.
5. Advanced knowledge of policy analysis, environmental planning, and project management.
6. Excellent communication and writing skills with experience writing reports.
7. Must be able to perform all essential functions of the job.
8. Certified Energy Manager (C.E.M.) certification is preferred.

Training Requirements

Upon Appointment:

- Completion of Intermediate Access, Excel, Acrobat Adobe training within six (6) months of appointment
- Customer Service Training
- Sexual Harassment, Sensitivity, and Diversity Training

Sustainment:

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- Participation in customer service, ethics, diversity/sensitivity training and other professional development to ensure high performance and value-driven operations
- Periodic training to maintain proficiency in technology and database systems

The term “limited” means that the successful candidate will perform the job for an undetermined length of time. The position may or may not become permanent.

EXTERNAL CANDIDATES – APPLY HERE

CURRENT EMPLOYEES (1033 ONLY) – APPLY HERE

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Other Opportunities

P-60-22, Clerk II, Bilingual – Tax Assessor’s Office

P-59-22, Energy Manager – Office of Sustainability

Housing Court Administrator

P-57-22, Watershed Inspector, Limited – Providence Water Supply Board

P-58-22, Accounts Payable Officer – Department of Public Works

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